



Regularization: Professorial Series

Checklist of items included for regularization to Assistant Professor from Acting Assistant Professor.

*Please ensure candidate's annual certification report in OATS has been submitted.

Documents:

- Dean's recommendation
- Chair's recommendation memo, including:
 1. Explanation of urgency, if applicable
 2. Explanation of lateness, if applicable
- Certificate of completion of doctoral program
- Doctoral dissertation
- Objective evaluation of dissertation (by faculty member who is not on the candidate's Thesis Advising Committee)
- Fairness safeguard certification statement
- Current publications list (*Word format preferred*)
- Current Curriculum Vitae