



**DEPARTMENT OF POLITICAL SCIENCE  
UNIT-18 INSTRUCTIONAL WORKLOAD**

The Department follows the L&S Guidelines for Course Work

**Full Academic Year = Fall and Spring semester**

Employed for a Full Academic Year 9/12 (TC 1630C)			Employed for a Semester-Only 1/10 (TC 1636C)	
For courses with a 33% IWC			For courses with a 33% IWC	
# of courses	Appointment %		# of courses	Appointment %
6 courses	100%		3 courses	100%
5 courses	83%		2 courses	67%
4 courses	67%		1 course	33%
3 courses	50%			
2 courses	33%			
1 course	17% (averaged between both semesters)			



<b>COURSE EQUIVALENCIES &amp; WORKLOAD VALUES</b>			
<b>Description of the Instructional Offering</b>			
<b>One course that meets at least 3 hrs/week</b>	33%	<b>Additional duties (e.g., weekly meetings with graduate students)</b>  <b>One hour per week</b>	4.00%
<b>One course that meets 2 hrs/week</b>	25%	<b>Additional duties with extensive outside preparation (e.g., science labs)</b>  <b>One hour per week</b>	5.51%
<b>Co-Teaching a Class:</b>  <b>Divided prep/lecture responsibilities (50% of 33%)</b>	17%	<b>Co-Teaching a Class:</b>  <b>Divided prep, &amp; attend all lectures (67% of 33%)</b>	22%

*Additional duties of administrative educational nature, course development, or GSI supervision can be assigned and will follow [L&S Guidelines](#).*

**If teaching PS 1,2,3, or 5, those count as 2 courses per semester.**

Combinations of courses at various IWCs may result in a total appointment that is lower than 100%