



DEPARTMENT OF PHILOSOPHY
BERKELEY, CALIFORNIA 94720-2390

**DEPARTMENT OF PHILOSOPHY
UNIT-18 INSTRUCTIONAL WORKLOAD**

The Department follows the L&S Guidelines for Course Work

Full Academic Year = Fall and Spring semester

Employed for the Full Academic Year 9/12 (TC 1630C)			
For courses with a 33% IWC		For Courses with a 40% IWC*	
# of courses	Appointment %	# of courses	Appointment %
6 courses	100%	5 courses	100%
5 courses	83%	4 courses	80%
4 courses	67%	3 courses	60%
3 courses	50%	2 courses	40%
2 courses	33%	1 course	20% <small>(averaged between both semesters)</small>
1 course	17% <small>(averaged between both semesters)</small>		

Employed for a Semester-Only 1/10 (TC 1636C)			
For courses with a 33% IWC		For Courses with a 40% IWC*	
# of courses	Appointment %	# of courses	Appointment %
3 courses	100%	3 courses	120%
2 courses	67%	2 courses	80%
1 course	33%	1 course	40%

*Applies to courses that fall under Article 24 for R&C and certain language instruction.

One course that meets at least 3 hrs/week	33% or 40%*	Additional duties (e.g., weekly meetings with graduate students) One hour per week	3.63%
One course that meets 2 hrs/week	25%	Additional duties with extensive outside preparation (e.g., science labs) One hour per week	5.51%
Co-Teaching a Class: Divided prep/lecture responsibilities (50% of 33%)	17%	Co-Teaching a Class: Divided prep, & attend all lectures (67% of 33%)	22%

Additional duties of administrative educational nature, course development, or GSI supervision can be assigned and will follow [L&S Guidelines](#).

Lecturers in-lieu of GSI

Appointments of lecturers hired to do the work of a GSI in the Philosophy Department are calculated according to the following parameters for a 30% FTE appointment.

10.89% - 3 hours per week Lead Discussion Sections (3.63% x 3 hours)

16.53% - Other Assigned Duties - Discussion Sections (5.51% x 3 sections)

02.76% - .5 hours of Outside Prep (5.51% x .5 hour)

30.18%

Note: For lecturers acting as GSI's, the job expectation is to lead three hour-long discussion sections per week for up to 50 students, read and grade assignments, provide individual consultations in office hours, and attend three hours of lectures per week. A lecturer hired to perform the duty of one GSI position is not an instructor of record and leads discussion sections only. This work consistently requires an extensive amount of outside preparation, and includes one half hour devoted to outside preparation.

Advising by Lecturers

Lecturers may be approached by undergraduates or graduates for formal supervision outside of their lecture courses or proseminars, under headings including, but not limited to, 98, H195, 198, 199, and 299. Before agreeing to such supervision, lecturers should get written approval from the department chair, which should also clarify how, if at all, the supervision will be compensated.

There is no expectation that lecturers will be willing to take on such additional supervision, and lecturers should feel free to decline. However, there is also no expectation that the department will approve the supervision or provide compensation.

In general, the department chair will approve compensation only for supervision that makes a specific contribution to satisfying the requirements for a Berkeley philosophy degree. No supervision will be compensated unless specifically approved in advance by the department chair.

Combinations of courses at various IWCs may result in a total appointment < 100% and less than 6 year.