

Jacobs Institute for Design Innovation

Unit 18 Instructional Workload Credits (IWC)

100% Workload is based on 6 courses per Academic Year

See UC-AFT contract Article 24-A.1a: The full-time (100%) instructional workload standard for Unit 18 Faculty for an academic year shall not exceed six (6) instructional workload credits over two (2) semesters, or

A1c: c. A full-time course load workload for a 100%-time Unit 18 faculty member who teaches Design Innovation (DES INV) courses will not exceed three (3) instructional offerings /classes / courses per semester.

With,

A.2a: For purposes of this Article, a course shall be valued at one instructional workload credit (IWC) when it meets the following definition: an instructional offering that is regularly scheduled, requires significant academic preparation by an individual Unit 18 faculty member independently (e.g. syllabus development, lesson planning for class meetings, and assignment development), office hours, and /or grading outside the class by the instructor, and meets a minimum of three (3) hours per week. Two or more sections of a course taught by one Unit 18 Faculty shall have the same IWC as two or more sections of a course taught by multiple Unit 18 Faculty.

The Instructional Workload Credit	
Description of the Instructional Offering	Weight
3 or more hours of lecture per week	33%
2 hours of lecture per week	25%
1 hour of lecture per week	17%
Assigned Additional Duties	
1 hour of misc. duties per week	3.63%
1 hour of discussion per week	3.63%
1 hour of lab per week	3.63%
1 hour per week of lab or discussion that requires significant prep	5.51%

Courses that are co-teaching where the duties are split 50/50, the instructional workload credit will be calculated at 50% of the weight of the instructional offering. For example, a course with a minimum of 3 hours of lecture/week would have two co-instructors at 17% each.

Courses that are team-taught where duties are shared for the duration of the term, the instructional workload credits will be calculated at 67% of the weight of the instructional offering. For example, a course with a minimum of 3 hours of lecture/week would have two team-instructors at 22% each.