College Writing Programs

Unit 18 Instructional Workload Credits (IWC)

100% Workload is based on [4-6] courses per Academic Year

**See UC-AFT contract Article 24-A.1a**: The full-time (100%) instructional workload standard for Unit 18 Faculty for an academic year shall not exceed six (6) instructional workload credits over two (2) semesters, or

**A.1c**: c. A full-time course load workload for a 100%-time Unit 18 faculty member who teaches writing and foreign language courses will not exceed five (5) instructional offerings, classes, courses on a semester campus.

With,

**A.2a:** For purposes of this Article, a course shall be valued at one instructional workload credit (IWC) when it meets the following definition: an instructional offering that is regularly scheduled, requires significant academic preparation by an individual Unit 18 faculty member independently (e.g. syllabus development, lesson planning for class meetings, and assignment development), office hours, and/or grading outside the class by the instructor, and meets a minimum of three (3) hours per week. Two or more sections of a course taught by one Unit 18 Faculty shall have the same IWC as two or more sections of a course taught by multiple Unit 18 Faculty.

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| The Instructional Workload Credit | |
| Description of the Instructional Offering | Weight |
| College Writing R1A | .50 |
| Reading and Composition Courses numbered R4A and R4B | .40 |
| Undergraduate Courses meeting 3 hours per week | .33 |
| Undergraduate Courses meeting 2 hours per week | .25 |
| Graduate pedagogy seminar | .17 |
| Assigned Additional Duties (LCEs) | |
| Multilingual writers / consultant to campus | .05 |
| Berkeley Writers at Work organizer | .17 |
| LCE - R1A mentor | Variable |
| R1A team leader | .17 |
| R4B team leader | .17 |
| R4B team member | Variable |
| Summer Reading List organizer | .09 |
| CWP Website lead | .10 |
| CWP Website backup | .05 |
| Special projects | Variable |