

## Haas School of Business

### Lecturer appointment percentages & instructional workload

<b>Workload</b>	<b>Appointment percentage per semester</b>	
One 45-hour course	33%	Co-instructors receive a pro-rated share (ie. 2 instructors receive either 22% or 16.5% each depending on how the work is divided)
One 30-hour course	25%	Co-instructors receive a pro-rated share (ie. 2 instructors receive 17% or 12.5% each depending on how the work is divided)
One 15-hour course	17%	Co-teachers receive a pro-rated share (ie. 2 instructors receive 11% or 8.5% each depending on how the work is divided)
Discussion section	17%	1.5-hr for UGBA 104, 105, and 106
Discussion section	5.51% 3.63%	1-hr with significant or with little preparation
Supervision of case competitions	5%	Max compensation = 10% for 2 competitions per semester
Supervision of student organizations	2%	
Coordination of courses delivered via multiple instructors and sections	4%	
Administering placement exams	5%	

A lecturer appointment may not exceed 100% per semester. The Senior Assistant Dean for Instruction must preapprove all appointments and payments. The appointment letter from the Dean's Office will serve as the official contract.