



DEPARTMENT OF GENDER AND WOMEN'S STUDIES UNIT-18 INSTRUCTIONAL WORKLOAD

[Department follows the L&S Guidelines for Course Work](#)

Full Academic Year = Fall and Spring semester

Employed for the Full Academic Year 9/12 (TC 1630C)			
For courses with a 33% IWC		For Courses with a 40% IWC*	
# of courses	Appointment %	# of courses	Appointment %
6 courses	100%	5 courses	100%
5 courses	83%	4 courses	80%
4 courses	67%	3 courses	60%
3 courses	50%	2 courses	40%
2 courses	33%	1 course	20%
1 course	17%	(averaged between both semesters)	
(averaged between both semesters)			

Employed for a Semester-Only 1/10 (TC 1636C)			
For courses with a 33% IWC		For Courses with a 40% IWC*	
# of courses	Appointment %	# of courses	Appointment %
3 courses	100%	3 courses	120%
2 courses	67%	2 courses	80%
1 course	33%	1 course	40%

COURSE EQUIVALENCIES & WORKLOAD VALUES			
Description of the Instructional Offering			
One course that meets at least 3 hrs/week	33% or 40%*	Additional duties (e.g., weekly meetings with graduate students) One hour per week	3.63%
One course that meets 2 hrs/week	25%	Additional duties with extensive outside preparation (e.g., science labs) One hour per week	5.51%
Co-Teaching a Class: Divided prep/lecture responsibilities (50% of 33%)	17%	Co-Teaching a Class: Divided prep, & attend all lectures (67% of 33%)	22%

Additional duties of administrative educational nature, course development, or GSI supervision can be assigned and will follow [L&S Guidelines](#).

Currently, we offer several combinations of instructional workload associated with teaching:

- 1 course (non-R&C, non-Foreign Language) = 33% (no GSI/Reader supervision)
- 1 course (R&C or Foreign Language) = 40% (no GSI/Reader supervision)
- 1 course (non-R&C, non-Foreign Language) = 33% + 4% = 37% (with GSI/Reader supervision)
- Course Development/Refresh = 15%

Combinations of courses at various IWCs may result in a total appointment < 100% and less than 6 courses per year.