[**Endowed Chairs**](https://bmap.berkeley.edu/test-sub-page)**: Professorial Series**

This form is to be used for appointment or reappointment to an endowed chair. Please note APM-191 specifies the criteria that **“Endowed chairs and professorships are reserved for distinguished scholars and teachers.**

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| \*Please ensure candidate’s annual certification report in OATS has been submitted before routing case to APO. | | |
| Effective Date From:       To:       Date of Initial Appointment to Chair: | | |
| Name: | | |
| Department(s): | | |
| Title of Endowed Chair: | | |
| Candidate’s *curriculum vitae* is uploaded in APBears | | |
| 1. Briefly, describe what makes the candidate a distinguished scholar:  |  | | --- | | (***This text is an example***.) Jones is the author of (numerous articles in top peer-reviewed journals/well-received books). She has made particularly important contributions to \_\_\_\_\_\_\_\_\_\_ as evidence by her many citations and other recognition, including \_\_\_\_\_\_\_\_\_\_. Other evidence of scholarly/creative achievement include \_\_\_\_\_\_\_\_\_\_\_\_. |  1. Relative to the standards of her/his unit, the candidate’s teaching and mentoring:   Exceptional  Satisfactory or largely so  Unsatisfactory  No information  If either of the last two boxes (“are unsatisfactory” or “no information”) is checked, please attach a short explanation of why the candidate nonetheless meets the criteria for an endowed chair.   1. At her/his last merit review, the candidate received:   A normal (one-step/one-increment) or greater advance.  Less than a normal advance (if this box is checked, please attach a short explanation of why the candidate nonetheless meets the criteria for an endowed chair).  The candidate is newly appointed to the faculty.   1. At her/his last merit review, did campus reviewers indicate that improvement in research, teaching, or both would be necessary for a normal or better advance at time of next review?   No  Yes  Not Applicable.  If “yes,” please provide a short explanation of steps taken by the candidate to improve her/his record:   |  | | --- | |  |  1. Some units vote on endowed chairs.   No Vote Taken  Vote Was:              In Favor Opposed Abstentions | | |
| Chair Name: | Signature | Date: |
| 2nd Chair Name (if any): | Signature | Date: |
| Dean: | Signature | Date: |
| 2nd Dean (if any): | Signature | Date: |