[**Endowed Chairs**](https://bmap.berkeley.edu/test-sub-page)**: Professorial Series**

This form is to be used for appointment or reappointment to an endowed chair. Please note APM-191 specifies the criteria that **“Endowed chairs and professorships are reserved for distinguished scholars and teachers.**

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| \*Please ensure candidate’s annual certification report in OATS has been submitted before routing case to APO. |
| Effective Date From:       To:       Date of Initial Appointment to Chair:       |
| Name:        |
| Department(s):        |
| Title of Endowed Chair:       |
| [ ]  Candidate’s *curriculum vitae* is uploaded in APBears |
| 1. Briefly, describe what makes the candidate a distinguished scholar:

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| (***This text is an example***.) Jones is the author of (numerous articles in top peer-reviewed journals/well-received books). She has made particularly important contributions to \_\_\_\_\_\_\_\_\_\_ as evidence by her many citations and other recognition, including \_\_\_\_\_\_\_\_\_\_. Other evidence of scholarly/creative achievement include \_\_\_\_\_\_\_\_\_\_\_\_. |

1. Relative to the standards of her/his unit, the candidate’s teaching and mentoring:

[ ]  Exceptional [ ]  Satisfactory or largely so [ ]  Unsatisfactory [ ]  No informationIf either of the last two boxes (“are unsatisfactory” or “no information”) is checked, please attach a short explanation of why the candidate nonetheless meets the criteria for an endowed chair.1. At her/his last merit review, the candidate received:

[ ]  A normal (one-step/one-increment) or greater advance. [ ]  Less than a normal advance (if this box is checked, please attach a short explanation of why the candidate nonetheless meets the criteria for an endowed chair).[ ]  The candidate is newly appointed to the faculty.1. At her/his last merit review, did campus reviewers indicate that improvement in research, teaching, or both would be necessary for a normal or better advance at time of next review?

[ ]  No [ ]  Yes [ ]  Not Applicable.If “yes,” please provide a short explanation of steps taken by the candidate to improve her/his record:

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1. Some units vote on endowed chairs.

[ ]  No Vote Taken [ ]  Vote Was:                   In Favor Opposed Abstentions |
| Chair Name:  | Signature  | Date:  |
| 2nd Chair Name (if any): | Signature  | Date:  |
| Dean: | Signature  | Date: |
| 2nd Dean (if any): | Signature  | Date: |