



DEPARTMENT OF AFRICAN AMERICAN STUDIES UNIT-18 INSTRUCTIONAL WORKLOAD

The Department follows the L&S Guidelines for Course Work

Full Academic Year = Fall and Spring semester

| Employed for the Full Academic Year 9/12 (TC 1630C) | | | |
|---|-----------------------------------|-----------------------------|-----------------------------------|
| For courses with a 33% IWC | | For Courses with a 40% IWC* | |
| # of courses | Appointment % | # of courses | Appointment % |
| 6 courses | 100% | 5 courses | 100% |
| 5 courses | 83% | 4 courses | 80% |
| 4 courses | 67% | 3 courses | 60% |
| 3 courses | 50% | 2 courses | 40% |
| 2 courses | 33% | 1 course | 20% |
| 1 course | 17% | | (averaged between both semesters) |
| | (averaged between both semesters) | | |

| Employed for a Semester-Only 1/10 (TC 1636C) | | | |
|--|---------------|-----------------------------|---------------|
| For courses with a 33% IWC | | For Courses with a 40% IWC* | |
| # of courses | Appointment % | # of courses | Appointment % |
| 3 courses | 100% | 3 courses | 120% |
| 2 courses | 67% | 2 courses | 80% |
| 1 course | 33% | 1 course | 40% |

| COURSE EQUIVALENCIES & WORKLOAD VALUES | | | |
|--|-------------------|--|-------|
| Description of the Instructional Offering | | | |
| One course that meets at least 3 hrs/week | 33% or 40%* | Additional duties (e.g., weekly meetings with graduate students) One hour per week | 3.63% |
| One course that meets 2 hrs/week | 25% | Additional duties with extensive outside preparation (e.g., science labs) One hour per week | 5.51% |
| Co-Teaching a Class: Divided prep/lecture responsibilities (50% of 33%) | 17% | Co-Teaching a Class: Divided prep, & attend all lectures (67% of 33%) | 22% |

Additional duties of administrative educational nature, course development, or GSI supervision can be assigned and will follow [L&S Guidelines](#).

Currently, we offer several combinations of instructional workload associated with teaching:

- 1 course (non-R&C, non-Foreign Language) = 33% (no GSI/Reader supervision)
- 1 course (R&C or Foreign Language) = 40% (no GSI/Reader supervision)
- 1 course (non-R&C, non-Foreign Language) = 33% + 4% = 37% (with GSI/Reader supervision)
- Course Development/Refresh = 15%

Combinations of courses at various IWCs may result in a total appointment < 100% and less than 6 courses per year.